

ABL GROUP

JOB SPECIFICATION

Job Title: Risk Management Consultant

Reporting to: Director

Purpose:

- To advise clients/prospects on potential risks to their organisation in relation to employees, customers, reputation, assets, interests of stakeholders and in respect of any other areas within the risk management field.
- Plan, design and implement an overall risk management solution.
- Advise clients/prospects on relevant Health and Safety legislation and review their compliance.
- Plan, design and implement an overall risk management solution for our clients/prospects.
- To dovetail activities with insurance broking colleagues as part of a rounded product/service offering.

Main Duties:

- Build and develop long-term relationships with existing clients and prospects.
- To identify and assess threats, and make recommendations on how to avoid, reduce or transfer risks.
- Risk assessments, which involve analysing risks as well as identifying, describing and estimating the risks affecting the business.
- Risk evaluation, which involves comparing estimated risks with criteria established by the organisation such as costs, legal requirements and environmental factors, and evaluating the organisation's previous handling of risks.
- Establishing and quantifying the organisation's 'risk appetite', i.e. the level of risk they are prepared to accept.
- Risk reporting and presentation in an appropriate way for different audiences, for example, to the board of directors so they understand the most significant risks, to business heads to ensure they are aware of risks relevant to their parts of the business and to individuals to understand their accountability for individual risks.
- Continued professional development to stay abreast of developments within the risk management arena (including legislative developments).
- To achieve agreed targets/goals set by the Company concerning future revenue growth.

General Duties:

- Complying with all company policies and procedures, including health and safety procedures.
- Carrying out any other functions deemed necessary by the Directors for the effective operation of the business.

Remuneration and Conditions of Employment

- Salary (negotiable depending on qualifications and experience).
- Hours of work are Monday to Friday 9:00 a.m. – 5:00 p.m.
- 20 days annual leave plus 11 statutory days.
- Company Pension Schemes
- The postholder will be required to undertake such internal and/or external training as deemed necessary by the company.

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PERSON SPECIFICATION

JOB TITLE: Risk Management Consultant

<i>Area</i>	<i>Essential</i>	<i>Desirable</i>
Qualifications	<ul style="list-style-type: none"> • NEBOSH Certificate 	<ul style="list-style-type: none"> • NEBOSH Diploma
Experience	<ul style="list-style-type: none"> • Minimum of 3 year's experience within a health and safety role either as a consultant or within industry. • Comprehensive risk management knowledge. • Computer literate, with a working knowledge of Microsoft Office, Word and Excel systems. • Up to date knowledge of Health and Safety legislation. 	<ul style="list-style-type: none"> • Experience of working within the insurance environment.
Personal Attributes	<ul style="list-style-type: none"> • Ability to communicate effectively at all levels using a variety of media. • Excellent negotiation and influencing skills. • Highly motivated and result-focused. • An effective, willing and enthusiastic team player. • Good commercial awareness. • Ability to understand business issues. • Self-motivated with the ability to manage own workloads and act on own initiative to achieve set targets. • Possess the energy, enthusiasm and ability to work within a demanding environment that requires a hands-on approach. • Keen eye for detail with the ability to analyse data quickly and accurately. 	

The company have the right to increase the essential criteria where a large number of candidates meet both the essential and desirable criteria.